

Door Greeter Instructions

Mar. 25, 2020

Please arrive by 6:20 p.m. Music starts at 6:30 p.m. and if we have a lesson it will also start at 6:30 p.m. Locate the red box of supplies containing the sign-in logs, pens, 50/50 tickets & buckets and the cash box.

Set up shop at the table nearest the door. Wear the greeter tag that is provided. Meet/greet all who enter...WELCOME OUR GUESTS. Ensure that everyone signs in (member register or visitor sign-in sheet).

Collect the appropriate amount for entry (\$5 for members/\$7 for non-members). First-time attendees will not be charged admission. We will also have a 50/50 drawing every night we dance. So 50/50 ticket sales should begin immediately as attendees sign in at the door.

The door greeters are to handle the money and make change in the cash box and 50/50 bucket.